

❖ **Establishment of Sole Proprietorships (Sole Establishments):**

<ul style="list-style-type: none"> ▪ Name of Service 	Establishment of Sole Proprietorships
<ul style="list-style-type: none"> ▪ Description (Simple Explanation of the Service): 	<p>The Sole Proprietorship is a business owned by one individual for the conduct of an economic activity (commercial, professional, industrial, agricultural), and has a financial liability linked to that of its owner who assumes full liability for all the liabilities of the establishment.</p> <ul style="list-style-type: none"> • UAE nationals and GCC nationals may have the right to own sole proprietorship. • Other nationalities (non-GCC expatriates) have the right to own a sole proprietorship provided that they appoint a national service agent.
<ul style="list-style-type: none"> ▪ Service Category & Type: 	<ul style="list-style-type: none"> • Sub-service / Procedural
<ul style="list-style-type: none"> ▪ Service Beneficiary: 	<ul style="list-style-type: none"> • Individual - Establishment - Companies
<ul style="list-style-type: none"> ▪ Steps for Receiving the Service (Customer Journey): 	<ul style="list-style-type: none"> • Reserving the trade name through available channels via electronic services or DED's Service Centers. • Paying fees • Electronic archiving of documents • Sending the output by email.
<ul style="list-style-type: none"> ▪ Terms & Conditions: 	<ul style="list-style-type: none"> • Authentication of lease contracts from Municipality & Planning Department in Ajman • Approval of General Department of Civil Defense. • UAE nationals and GCC nationals have the right to own a sole proprietorship. • Other nationalities (non-GCC expatriates) have the right to own a sole proprietorship provided that they appoint a national service agent. • Approval of other government entities depending on activity.
<ul style="list-style-type: none"> ▪ Fees: 	<ul style="list-style-type: none"> • Fees for issuance / renewal of commercial licenses AED 600 • Fees of Administrative Services Application Form AED 50 • Fees for Permit to Install the Trade Name Signboard AED 350 • Fees for Entry into the Commercial Register AED 200 • Fees for Entry into the Consolidated Economic Activities Register AED 200

	<ul style="list-style-type: none"> • Fees for Issuance of Commercial Registration Certificate AED 200 • Fees for Approval of Signboard Specification Model AED 100 • Fees for Authentication of Service Agency Contract AED 250 • Fees for Appointment of Service Agent for the License AED 700 • Service Agency Contract Form AED 100 • Subject to the collection of Ajman Chamber of Commerce & Industry System Fees
▪ Service Correlation with other Services:	• Municipality & Planning Department
▪ Partners (Service Plan):	• N/A
▪ Service Delivery Channels:	• Smart services, DED's website and DED's Service Centers
▪ Forms used in Service Delivery:	• License Application EA-1-1-F1
▪ Service Delivery Duration:	• 10mn
▪ Limitation of the Service:	• N/A