

❖ **Branch of a Company operating in any Free Zones in the UAE.**

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| ▪ Name of Service | Branch of Company operating in any Free Zones in the UAE |
| ▪ Description (Simple Explanation of the Service): | The branches of companies based in free zones in all emirates of the State |
| ▪ Service Category & Type: | <ul style="list-style-type: none"> • Sub-service / Procedural |
| ▪ Service Beneficiary: | <ul style="list-style-type: none"> • Individual - Company - Establishment |
| ▪ Steps for receiving the Service (Customer Journey) | <ul style="list-style-type: none"> • Trade Name Reservation. • Security clearance for concerned parties • Payment of fees. • Electronic archiving of documents • Sending the output by email. |
| ▪ Terms & Conditions: | <ul style="list-style-type: none"> • Company 100% owned by GCC national may open branch without approval of Ministry of Economy and does not need an agent. • Companies in which Emiratis hold less than 51% of capital and wishing to open branches must approach the Ministry of Economy and needs to appoint a company agent. This resolution also applies to representation offices in free zones that conduct only commercial and industrial activities. • Companies 100% owned by foreigners and wishing to open branches must approach Ministry of Economy and needs to appoint a company agent. This resolution also applies to representation offices in free zones that conduct only commercial and industrial activities. • Companies incorporated in free zones may enter as party to establish a company in Ajman as follows: <ol style="list-style-type: none"> 1. If 100% owned by UAE nationals, they can own 51% of share capital. 2. Companies with foreign partners may hold only 49% in companies they wish to incorporate and certificate of confirmation of shareholding of such partners. 3. For foreign companies operating in free zones, branches can be opened only by the parent company. • All commercial industrial activities and most professional activities |

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| <ul style="list-style-type: none"> ▪ Fees: | <ul style="list-style-type: none"> • Issuance / Renewal of Commercial Licenses AED 600 • Administrative Services Application Form AED 50 • Permit for Installing the Trade Name Signboard AED 350 • Entry in Commercial Register AED 200. • Entry in Consolidated Economic Activities Register AED 200. • Approval of the Signboard Specification Model AED 100. • Fees relating to Social Contribution of Companies and Establishments into CSR UAE Fund AED 1500. • Issuance of Commercial Registration Certificate AED 200. • Subject to the collection of Ajman Chamber's System fees |
| <ul style="list-style-type: none"> ▪ Service Correlation with other Services: | <ul style="list-style-type: none"> • N/A |
| <ul style="list-style-type: none"> ▪ Partners (Service Plan): | <ul style="list-style-type: none"> • N/A |
| <ul style="list-style-type: none"> ▪ Service Delivery Channels: | <ul style="list-style-type: none"> • Service Delivery Centers - Website . |
| <ul style="list-style-type: none"> ▪ Forms used in Service Delivery: | <ul style="list-style-type: none"> • License Application EA-1-1-F1 |
| <ul style="list-style-type: none"> ▪ Service Delivery Duration: | <ul style="list-style-type: none"> • 10mn |
| <ul style="list-style-type: none"> ▪ Limitation of the Service: | <ul style="list-style-type: none"> • N/A |