

❖ Application for Temporary Cessation of Conduct of Activity

▪ Name of Service	<b>Application for Temporary Cessation of Conduct of Activity</b>
▪ Description (Simple Explanation of the Service):	<ul style="list-style-type: none"> <li>• Enable investor to temporarily suspend his economic license (three years maximum)</li> </ul>
▪ Service Category & Type:	<ul style="list-style-type: none"> <li>• Sub-service / Procedural</li> </ul>
▪ Service Beneficiary:	<ul style="list-style-type: none"> <li>• Individual - Establishment - Companies</li> </ul>
▪ Steps for Receiving the Service (Customer Journey):	<ul style="list-style-type: none"> <li>▪ Confirmation of application details by the applicant, as applicable in DED</li> <li>▪ verification of working rules defined in the system as applicable in DED electronically through error messages appearing to customer</li> <li>▪ Correction of application form errors by customer</li> <li>▪ issuing a valid receipt permission according to the same current receipt permission rules</li> <li>▪ Fees shall be paid and collected using the same payment and collection mechanisms</li> <li>▪ Issuing receipt voucher after successful collection of fees</li> <li>• The system issues the economic documents and sends them by email to customer</li> </ul>
▪ Terms & Conditions:	<ul style="list-style-type: none"> <li>• The license cannot be frozen for less than 3 years but the license freezing can be cancelled at any time.</li> <li>• The license freezing can be cancelled before the expiry of the freezing period noting that the collected fees are not refundable</li> <li>• No activity of the frozen license may be conducted during freezing period and fines will be applied according to the regulations regarding incompliant licenses</li> </ul>
▪ Fees:	<ul style="list-style-type: none"> <li>• Fees relating to application for temporary suspension of conduct of activity AED 2000</li> <li>• Administrative Services Application Form AED 50</li> </ul>
▪ Service Correlation with other Services:	<ul style="list-style-type: none"> <li>• Municipality &amp; Planning Department</li> <li>• Chamber of Commerce &amp; Industry</li> <li>• General Department of Civil Defense</li> <li>• Ajman Police GHQ</li> </ul>
▪ Partners (Service Plan):	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
▪ Service Delivery Channels:	<ul style="list-style-type: none"> <li>• DED's Service Outsourcing Centers</li> </ul>

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▪ Forms used in Service Delivery:	• License Application EA-1-1-F1
▪ Service Delivery Duration::	• 10mn
▪ Limitation of the Service:	• N/A