

❖ Renewal of Licenses of Sole Proprietorships

▪ Name of Service	<u>Renewal of Licenses of Sole Proprietorships.</u>
▪ Description (Simple Explanation of the Service):	<ul style="list-style-type: none"> • Renewal of Sole Proprietorships
▪ Service Category & Type:	<ul style="list-style-type: none"> • Sub-service / Procedural
▪ Service Beneficiary:	<ul style="list-style-type: none"> • Individual – Establishments - Companies
▪ Steps for Receiving the Service (Customer Journey):	<ul style="list-style-type: none"> ▪ Submission of the application ▪ Verification that there is no ban on licensing ▪ Payment of fees. ▪ Electronic archiving of documents ▪ Sending the output by email.
▪ Fees:	<ul style="list-style-type: none"> • Renewal of Economic Licenses AED 600. • Administrative Services Application Form AED 50 • Permit for Installing the Trade Name Signboard AED 350 • Fees for Renewal of Entry in Commercial Register AED 100 • Issuance of Commercial Registration Certificate AED 200 • Approval of the Signboard Specification Model AED 100. • Subject to the collection of Ajman Chamber's System fees
▪ Service Correlation with other Service:	<ul style="list-style-type: none"> • Municipality & Planning Department (Lease Contract)
▪ Partners (Service Plan):	<ul style="list-style-type: none"> • N/A
▪ Service Delivery Channels:	<ul style="list-style-type: none"> • Service Delivery Centers - Website – Smart Application - Automatic Renewal
▪ Forms used in Service Delivery:	<ul style="list-style-type: none"> • License Application EA-1-1-F1
▪ Service Delivery Duration:	<ul style="list-style-type: none"> • 10mn
▪ Limitation of the Service:	<ul style="list-style-type: none"> • N/A