

❖ Renewal for Several Years

Name of Service	<u>Renewal for Several Years</u>
Description (Simple Explanation of the Service):	<ul style="list-style-type: none"> ▪ Provision of service for renewal of economic license for additional years
Service Category & Type:	<ul style="list-style-type: none"> ▪ All legal forms
Service Beneficiary:	<ul style="list-style-type: none"> ▪ UAE or GCC investor, or expatriate foreign investor
Steps for Receiving the Service (Customer Journey):	<ul style="list-style-type: none"> ▪ The economic process for renewal of license for additional years starts by the login of the service employee in case of submission of application through service center or authorized agent center or by successful login to the online service. ▪ Entry of the new details of the economic application for renewal of the license for additional years ▪ Confirmation of application details by the applicant, as applicable in DED ▪ verification of working rules defined in the system as applicable in DED electronically through error messages appearing to customer ▪ Correction of application form errors by customer ▪ issuing a valid receipt permission according to the same current receipt permission rules ▪ Fees shall be paid and collected using the same payment and collection mechanisms ▪ Issuing receipt voucher after successful collection of fees ▪ The system issues the economic documents and sends them to customer by email
Terms & Conditions:	<ul style="list-style-type: none"> ▪ E-All fees shall be paid using E-Dirham System applicable internally in the DED ▪ All employees of the authorized agent shall be able to complete all economic procedures; the work is regulated in administrative manner according to each authorized agent. ▪ Renewal of license for additional years is subject to the same Control & Consumer Protection rules and no license should be exempted from economic violations or fines ▪ Submitting a lease contract attested by Municipality & Planning Department; renewal is then be made according to the period of the lease contract and shall be verified later by Transactions Verification Division

	<ul style="list-style-type: none"> ▪ Maximum number of years of renewal is 4 years; renewal fees to be paid as agreed upon ▪ A remark to be added to the license that all partners should approach local departments and federal ministries annually for the payment of their annual fees ▪ Available economic activities in all economic activities ▪ Process fees: the fees are calculated according to a mechanism of fees defined in the application for license in force subject to being doubled depending on the number of years. ▪ The process is completed without application verification or approval with application being subsequently subject to verification
<ul style="list-style-type: none"> ▪ Fees: 	<ul style="list-style-type: none"> ▪ Issuance / Renewal of Commercial Licenses AED 600 ▪ Administrative Services Application Form AED 50 ▪ Permit for Installing the Trade Name Signboard AED 350 ▪ Entry in Commercial Register AED 200. ▪ Entry in Consolidated Economic Activities Register AED 200. ▪ Approval of the Signboard Specification Model AED 100. ▪ Issuance of Commercial Registration Certificate AED 200. ▪ Subject to the collection of Ajman Chamber's System fees ▪ Fees are calculated on the basis of mechanism of fees defined in the License Application applicable and are doubled depending on the number of years
<ul style="list-style-type: none"> ▪ Service Correlation with other Services: 	<ul style="list-style-type: none"> ▪ Lease Contract
<ul style="list-style-type: none"> ▪ Service Delivery Channels: 	<ul style="list-style-type: none"> ▪ DED's Service Centers. ▪ E-service
<ul style="list-style-type: none"> ▪ Service Code: 	<ul style="list-style-type: none"> ▪ N/A
<ul style="list-style-type: none"> ▪ Service Delivery Duration:: 	<ul style="list-style-type: none"> ▪ 10 mn
<ul style="list-style-type: none"> ▪ Limitation of the Service: 	<ul style="list-style-type: none"> ▪ N/A