

❖ Permit to work extra hours (24 hours)

☑ Name of Service:	<u>Permit to work extra hours (24 hours)</u>
☑ Description (Simple Explanation of the Service):	<ul style="list-style-type: none"> <li>Permit to practice work or provide service after the official working hours / 12AM</li> </ul>
☑ Service Category & Type:	<ul style="list-style-type: none"> <li>Sub-service / Procedural</li> </ul>
☑ Concerned Division	<ul style="list-style-type: none"> <li>Customer Happiness Centers Division</li> </ul>
☑ Service Beneficiary:	<ul style="list-style-type: none"> <li>Establishment</li> </ul>
☑ Required Documents:	<ul style="list-style-type: none"> <li>Application for Permit</li> </ul>
	<ul style="list-style-type: none"> <li>Approval of Police GHQ</li> </ul>
	<ul style="list-style-type: none"> <li>Copy of valid license</li> </ul>
☑ Steps for Receiving the Service (Customer Journey)::	<ul style="list-style-type: none"> <li>Presence of the concerned party or the representative of the company or establishment for request (application) approval.</li> </ul>
	<ul style="list-style-type: none"> <li>Creation of request (application) and submission of papers.</li> </ul>
	<ul style="list-style-type: none"> <li>Payment of fees</li> </ul>
	<ul style="list-style-type: none"> <li>Electronic archiving of documents</li> </ul>
☑ Terms & Conditions:	<ul style="list-style-type: none"> <li>Receipt of permit or its transmission by email.</li> </ul>
	<ul style="list-style-type: none"> <li>Extra hours shall be worked only inside the shop</li> </ul>
	<ul style="list-style-type: none"> <li>License holder must comply with the Regulations of DED and Ajman Police G.H.Q.</li> </ul>
	<ul style="list-style-type: none"> <li>This permit shall not be valid if the license is invalid.</li> </ul>
☑ Fees:	<ul style="list-style-type: none"> <li>Establishment shall be located in the main street.</li> </ul>
	<ul style="list-style-type: none"> <li>DED may cancel the Permit upon letter from Ajman Police G.H.Q regarding complaints against the establishment</li> </ul>
☑ Service Correlation with other Services:	<ul style="list-style-type: none"> <li>AED 3000</li> </ul>
	<ul style="list-style-type: none"> <li>Fees of Administrative Services Application Form AED 50.</li> </ul>
☑ Service Delivery Channels:	<ul style="list-style-type: none"> <li>N/A</li> </ul>
☑ Service Code:	<ul style="list-style-type: none"> <li>Service Delivery Centers</li> </ul>
☑ Service Delivery Duration::	<ul style="list-style-type: none"> <li>Application for Permit No .TL21</li> </ul>
☑ Limitation of the Service:	<ul style="list-style-type: none"> <li>10mn</li> </ul>
	<ul style="list-style-type: none"> <li>N/A</li> </ul>