

## ❖ Kiosk Permit

☑ Name of Service:	<u>Kiosk Permit</u>
☑ Description (Simple Explanation of the Service):	<ul style="list-style-type: none"> <li>• Issuance of permit for shoe repair kiosk</li> </ul>
☑ Service Category & Type:	<ul style="list-style-type: none"> <li>• Sub-service / Procedural</li> </ul>
☑ Service Beneficiary:	<ul style="list-style-type: none"> <li>• Establishment</li> </ul>
Required Documents:	<ul style="list-style-type: none"> <li>• Application for Permit</li> <li>• Valid Lease Contract</li> <li>• Photo of the Kiosk</li> <li>• NOC from the Lessor</li> <li>• Copy of valid license</li> </ul>
☑ Steps for Receiving the Service (Customer Journey)::	<ul style="list-style-type: none"> <li>• Presence of the concerned party or the representative of the company or establishment for request (application) approval.</li> <li>• Creation of request (application) and submission of papers.</li> <li>• Payment of fees</li> <li>• Electronic archiving of documents</li> <li>• Receipt of permit or its transmission by email.</li> </ul>
☑ Terms & Conditions:	<ul style="list-style-type: none"> <li>• Approval of Municipality &amp; Planning Department – Public Health in case of display of foodstuff (only new product in the market requires approval)</li> <li>• License holder must comply with the laws and regulations and display only the permitted product</li> <li>• the copy of the permit must be placed at a visible place in the display area.</li> <li>• The conduct of the licensed activity mentioned in the commercial licens..</li> <li>• Lease contract or NOC from the lessor</li> </ul>
☑ Fees:	<ul style="list-style-type: none"> <li>• AED 5000.</li> <li>• Fees of Administrative Services Application Form AED 50.</li> </ul>
☑ Service Correlation with other Services:	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
☑ Service Delivery Channels:	<ul style="list-style-type: none"> <li>• Service Delivery Centers</li> </ul>
☑ Service Code:	<ul style="list-style-type: none"> <li>• Application for Permit No .TL21</li> </ul>
☑ Service Delivery Duration::	<ul style="list-style-type: none"> <li>• 10mn</li> </ul>
☑ Limitation of the Service:	<ul style="list-style-type: none"> <li>• N/A</li> </ul>