

❖ External Areas

☑ Name of Service:	<u>External Areas</u>
☑ Description (Simple Explanation of the Service):	<ul style="list-style-type: none"> Public areas used by the owner or the tenant as car parks
☑ Service Category & Type:	<ul style="list-style-type: none"> Sub-service / Procedural
☑ Concerned Division	<ul style="list-style-type: none"> Customer Happiness Centers Division
☑ Service Beneficiary:	<ul style="list-style-type: none"> Establishment
☑ Required Documents:	<ul style="list-style-type: none"> Copy of valid license . Application for Permit Approval of Municipality & Planning Department / Roads Department
☑ Steps for receiving the Service (Customer Journey) :	<ul style="list-style-type: none"> Presence of the concerned party or the representative of the company or establishment for request (application) approval. Creation of request (application) and submission of papers. Payment of fees Electronic archiving of documents Receipt of permit or its transmission by email.
☑ Terms & Conditions:	<ul style="list-style-type: none"> Not to obstruct movement of the establishment or car parking Not to exceed the area specified by the DED Not to cause inconvenience to others External area is designated for the purpose mentioned in the Permit. Always keep the place clean.
☑ Fees:	<ul style="list-style-type: none"> AED 1000 per annum. Fees of Administrative Services Application Form AED 50.
☑ Service Correlation with other Services:	<ul style="list-style-type: none"> N/A
☑ Service Delivery Channels:	<ul style="list-style-type: none"> Service Delivery Centers
☑ Service Code:	<ul style="list-style-type: none"> Application for Permit No .TL21
☑ Service Delivery Duration::	<ul style="list-style-type: none"> 10mn
☑ Limitation of the Service:	<ul style="list-style-type: none"> N/A