

❖ Amendment of Permit

☑ Name of Service	<u>Amendment of Permit</u>
☑ Description (Simple Explanation of the Service):	<ul style="list-style-type: none"> • Permit for Data Amendment or date of small campaign draw – amendment of information regarding exhibition (fair), conference, sales, promotional campaign, commercial advertisement permit.
☑ Service Category & Type:	<ul style="list-style-type: none"> • Sub-service / Procedural
☑ Concerned Division	<ul style="list-style-type: none"> • Customer Happiness Centers Division
☑ Service Beneficiary:	<ul style="list-style-type: none"> • Establishment
▪ Required Documents :	<ul style="list-style-type: none"> • Application for Permit • Detailed letter from the organizer of the campaign/sales or others • Copy of valid license
☑ Steps for Receiving the Service (Customer Journey)::	<ul style="list-style-type: none"> • Presence of the concerned party or the representative of the company or establishment for request (application) approval • Creation of request (application) and submission of papers. • Payment of fees • Electronic archiving of documents • Receipt of permit or its transmission by email
☑ Terms & Conditions:	<ul style="list-style-type: none"> • N/A
☑ Fees:	<ul style="list-style-type: none"> • AED 50 Administrative Services Fees. • AED 500
☑ Service Correlation with other Services:	<ul style="list-style-type: none"> • N/A
☑ Service Delivery Channels:	<ul style="list-style-type: none"> • Service Delivery Centers
☑ Service Code:	<ul style="list-style-type: none"> • Application for Permit No. TL21
☑ Service Delivery Duration:	<ul style="list-style-type: none"> • 10mn
☑ Limitation of the Service:	<ul style="list-style-type: none"> • N/A