

❖ Establishment of Civil Company

<ul style="list-style-type: none"> Name of Service 	<p>Establishment of Civil Company</p>
<ul style="list-style-type: none"> Description (Simple Explanation of the Service): 	<ul style="list-style-type: none"> A civil company is a business owned by two or more partners to conduct professional activities such as tailoring, beauty salon, consultancy, training, etc. <u>Who have the right to own Civil Company</u> Civil Company may only conduct professional activities and is 100% owned by professional partners irrespective of their nationality. UAE nationals may be partner in the civil company. A foreign company may be a partner in the civil company so long as its activity is identical to the profession conducted by the civil company Most civil companies require a local service agent if the license does not include a UAE partner. The local service agent is a UAE national who undertakes the licensing requirements and other matters relating to government requirements for the completion of license owner business against specific annual fees. Local service agent shall not assume any liability for the business of license owner or any financial liability to the Company or its activities in the emirate or elsewhere. A form of Service Agency Agreement is available and shows the relationship and obligations of license owner to the local service agent. Such agreement must be authenticated with DED.
<ul style="list-style-type: none"> Service Category & Type: 	<ul style="list-style-type: none"> Sub-service / Procedural
<ul style="list-style-type: none"> Service Beneficiary: 	<ul style="list-style-type: none"> Individuals
<ul style="list-style-type: none"> Steps for Receiving the Service (Customer Journey): 	<ul style="list-style-type: none"> Trade name reservation. Payment of fees. Signature of Civil Business Partnership Contract. Electronic archiving of documents. Sending the output by email Approval of other government entities depending on the activity (high-risk)
<ul style="list-style-type: none"> Terms & Conditions: 	<ul style="list-style-type: none"> UAE nationals have the right to conduct all activities under this legal form subject to the fulfillment of all requirements and conditions.

	<ul style="list-style-type: none"> • Two or more GCC nationals may establish a civil company to conduct a professional activity without the need for local service agent. If one or more partners are non-GCC nationals, then a UAE national must be appointed as local service agent or be included as partner with any shareholding whatsoever. • If the partner is a body corporate, the activity conducted shall be identical to the activity of the company. • Two persons of other nationalities may establish a civil works company provided that a UAE national must be appointed as local service agent or be included as partner with any shareholding whatsoever. • The agent can be a legal person fully owned by UAE nationals.
<ul style="list-style-type: none"> ▪ Fees: 	<ul style="list-style-type: none"> • Issuance / Renewal of Commercial Licenses AED 600 • Administrative Services Application Form AED 50 • Authentication of Civil Business Partnership Contract AED 250 • Civil Business Partnership Contract Template AED 100 • Approval of Signboard Specification Model AED 100 • Permit for Installation of Trade Name Signboard AED 350 • Subject to the collection of Ajman Chamber's System fees.
<ul style="list-style-type: none"> ▪ Service Correlation with other Services: 	<ul style="list-style-type: none"> • N/A
<ul style="list-style-type: none"> ▪ Partners (Service Plan): 	<ul style="list-style-type: none"> • N/A
<ul style="list-style-type: none"> ▪ Service Delivery Channels: 	<ul style="list-style-type: none"> • DED Service Delivery Centers
<ul style="list-style-type: none"> ▪ Forms used in Service Delivery: 	<ul style="list-style-type: none"> • License Application EA-1-1-F1
<ul style="list-style-type: none"> ▪ Service Delivery Duration: 	<ul style="list-style-type: none"> • 10 mn
<ul style="list-style-type: none"> ▪ Limitation of the Service: 	<ul style="list-style-type: none"> • N/A