

❖ Taziz Programme

<p>❏ Name of Service</p>	<p><u>Taziz Programme</u></p>
<p>❏ Description (Simple Explanation of the Service):</p>	<ul style="list-style-type: none"> ▪ Taziz Programme for SME Development aims to create a simulative environment for entrepreneurship and development of SMEs by providing support in consultancy, training and marketing. It aims also to create more job opportunities and encourage Emiratis' contributions into the economic activity and promote Emirate of Ajman as destination for SMEs in line with Ajman 2021 Strategic Vision to create a competitive environment to attract investments as included in Ajman's Strategic Map.
<p>❏ Service Category & Type:</p>	<ul style="list-style-type: none"> ▪ Sub-service / Procedural
<p>❏ Service Beneficiary:</p>	<ul style="list-style-type: none"> ▪ SMEs in Emirate of Ajman.
<p>▪ Required Documents</p>	<ul style="list-style-type: none"> ▪ Registration Form in Taziz Programme ▪ Project Owner's Undertaking
<p>❏ Steps for Receiving the Service (Customer Journey):</p>	<ul style="list-style-type: none"> ▪ First: joining the Programme for Training: <ul style="list-style-type: none"> ▪ This includes UAE individuals wishing to avail of Taziz Programme services, including training, consultancy and studies without obtainment of commercial license. Procedures are as follows: <ul style="list-style-type: none"> ▪ To apply for the services and attach all required documents to the competent division. ▪ The Division ensures that the data is correct. ▪ Customer shall have an initial membership without payment of membership fees and obtain Taziz Programme Services. ▪ Second: Registration in Taziz Programme Membership (for New Projects): <ul style="list-style-type: none"> ▪ This includes UAE individuals wishing to avail of Taziz services and proceed with the licensing of a new economic establishment. Procedures are as follows: <ul style="list-style-type: none"> ▪ A request to avail of services along with all required documents shall be submitted to the competent division. ▪ The division shall ensure that the data is correct. ▪ After approval by the concerned officers, request is referred to Commercial Registration Department for issuance of license and payment of membership fees. ▪ License holder will receive the economic license, his membership number related to his enterprise and Taziz Programme services. ▪ Third: Registration in Taziz Programme Membership (for existing establishments):

	<ul style="list-style-type: none"> ▪ This includes the UAE owners of SMEs who have an existing economic facility in emirate of Ajman whose incorporation does not exceed three years. Procedures are as follows: ▪ For existing licenses, request for affiliation to the Programme and request for renewal along with all required documents shall be submitted to SME Development Division. ▪ The Division shall ensure that the data is correct and that nothing prevents the establishment's owner from joining the Programme. ▪ After approval, the request is referred to the Commercial Registration Department for license renewal and membership fee payment. ▪ License owner shall obtain the economic license and membership number in addition to Taziz Programme Services.
<p>☐ Terms & Conditions</p>	<ul style="list-style-type: none"> ▪ Special Conditions of the Projects: ▪ The project must be submitted by a UAE national and implemented for his/her account. ▪ The person in charge of the study and implementation of the project and his/her follow-up shall be a UAE national. ▪ The project must be based in the UAE. ▪ Only one license shall be registered and issued during membership period for each member. ▪ Special conditions for Establishments: ▪ The establishment must be licensed in the emirate. ▪ The establishment must be fully owned by UAE nationals. ▪ Date of issuance of establishment's license shall not exceed three years. ▪ Establishment's owner shall not have more than five commercial licenses. ▪ The establishment does not benefit from exemptions granted to subscribers to Khalifa Fund or other funds in the emirate. ▪ To provide a statement of employees of the establishment and salary payslips

	<ul style="list-style-type: none"> ▪ Adjust the situation of the establishment and pay its fees or fines, if any. ▪ Register and issue only one license during period of membership for each member.
<p>☒ Fees:</p>	<ul style="list-style-type: none"> ▪ AED 1000 annually for the first three year, to be renewed on annual basis ▪ AED 2000 annually in the fourth and fifth years, to be renewed on annual basis
<p>☒ Service Correlation with other Services:</p>	<ul style="list-style-type: none"> ▪ Commercial Registration Department
<p>☒ Service Delivery Channels:</p>	<ul style="list-style-type: none"> ▪ Service Centers / Website
<p>☒ Forms used in Service Delivery:</p>	<ul style="list-style-type: none"> ▪ Taziz Programme Registration Form / Project Owner Undertaking
<p>☒ Service Delivery Duration:</p>	<ul style="list-style-type: none"> ▪ (5) five working days
<p>☒ Limitation of the Service:</p>	<ul style="list-style-type: none"> ▪ N/A